# LOCKPORT CITY SCHOOL DISTRICT

130 Beattie Avenue Lockport, New York 14094 716-478-4820

**Application for Professional Employment**

Submission of a resume does not eliminate your responsibility for completing all sections of this official application.

## Personal Information

Last Name Borchert First Name Darlene Middle Initial R

Address 891 North French Road, Amherst, New York 14228 Phone 716-393-0398

Alternate Address _____ Alternate Phone _____

| | Yes | No |
|---|---|---|
| Are you currently a member of the NYS Teachers' Retirement System? | ☑ | ☐ |
| ✦ If yes, what is your membership number? _____ | | |

NAME

*(For Office Use Only)*

| | | |
|---|---|---|
| Have you ever been convicted of a crime? (If yes, please explain on a separate sheet) | ☐ | ☑ |
| Are any criminal charges or proceedings pending against you? (If yes, please explain on a separate sheet) | ☐ | ☑ |
| Are you legally authorized to work in the United States? | ☑ | ☐ |
| Have you ever served in the United States Armed Forces? | ☐ | ☑ |
| ✦ If yes, did you receive a dishonorable discharge? (If yes, please explain on a separate sheet) [A dishonorable discharge is not an absolute bar to employment; other factors will affect the final employment decision] | ☐ | ☐ |

List any persons currently serving on our Board of Education or working for the district who are related to you or who you know _____

## Position(s) for which you would like to be considered

☐ Probationary Classroom Teacher ☐X Administrator

☐ Teaching Assistant ☐ Certified Substitute Teacher

☐ Other _____

Date by which you would be available for employment July 1, 2026

## Certification

(Please attach a copy of each certificate listed, or a letter from your college stating that all requirements have been met and application has been made for certification)

CERTIFICATIONS

I hold current and valid New York State Teaching/Administrative Certification in:

| Area | Expiration Date | Professional | Initial | Provisional | Permanent |
|---|---|---|---|---|---|
| NYS SDL Internship Certification | August 2027 | | ☐ | ☐ | ☐ |
| NYS SBL Internship Certification | August 2027 | | ☐ | ☐ | ☐ |
| NYS Family and Consumer Sciences with CTE | | X | ☐ | ☐ | ☐ |

If you do not have New York State Certification, have you made application for one? Yes x☐ No ☐

If certified in another state, please indicate which state _____

## Education Preparation

**Name of High School Akron Central High School**

**Address 47 Bloomingdale Avenue, Akron, New York 14001**

| Major | Minor | Degree | GPA |
|---|---|---|---|
| | | Advanced Regents | 3.0 |

**Name of College/University (Undergraduate) Cazenovia College**

**Address 22 Sullivan Street, Cazenovia, New York 13035**

| Major | Minor | Degree | GPA |
|---|---|---|---|
| Fashion Design | | AAS | 3.4 |

**Name of 2nd College/University (Undergraduate) Buffalo State College**

**Address 1300 Elmwood Avenue, Buffalo, New York 14222**

| Major | Minor | Degree | GPA |
|---|---|---|---|
| Fashion and Textile Technology | | Bachelor of Science | 3.5 |

**Name of College University (Graduate) Canisius College**

**Address 2001 Main Street, Buffalo, New York 14208**

| Major | Minor | Degree | GPA |
|---|---|---|---|
| Differentiated Instruction | | Master of Science in Education | 4.0 |

**Name of 2nd College/University (Graduate) University at Buffalo**

**Address 12 Capen Hall, Buffalo, New York 14260**

| Major | Minor | Degree | GPA |
|---|---|---|---|
| Educational Administration | | Master of Education | 3.7 |

**Special Training: I have also earned certifications in Career and Technical Education with Work Based Learning Career Development and Career Awareness extensions.**

## Student Teaching/Internship

**Name of School/Address: Erie 1 BOCES Potter Career and Technical Center, 705 Potter Road, West Seneca, New York 14224**

**Assignment Fashion Design Technology I**

**Cooperating Teacher/Administrator: Anne Spadone and Donna Mann**

**Name of School/Address University at Buffalo SDL and SBL internships**

**Assignment: Research Internship with the following topics: Portrait of a Graduate, New Teacher mentoring/training packet, and Governance comparison study of different Boards of Educations**

**Teacher/Administrator: Dr. Ebony Bullock, Chief Accountability Information Officer with Buffalo Schools**

**College: University at Buffalo** **Community: Buffalo Schools**

**List activities you can successfully direct or coach**: I have successfully directed the Erie 1 BOCES FUSION Fashion Show for 16 years. Through this highly collaborative event, I work closely with career and technical education instructors to integrate the diverse talents of their students into our annual showcase. For example, Building Trades students have constructed our runway and sets, while Electrical Systems students have engineered light-up components for the clothing designed by my students. Additionally, Criminal Justice students provide event security alongside their instructor, gaining practical experience in crowd control procedures and perimeter security. What began 16 years ago with just 75 guests has grown into a major event with a robust online following among graduates and industry partners. Over the past two years, the show has drawn over 750 guests, engaged more than 125 students, and required the coordination of 32 faculty and staff members under my direct leadership.

## Employment History (List Most Recent Employment First)

**Employer's Name/Address** Erie 1 BOCES: Calspan Center Phone716-558-5565

**Immediate Supervisor's Name** Mrs. Simone Klubeck Phone: 716-821-7000

**Dates of Employment: From** August 2025 **to Present**

**Reason for Leaving N/A**

**Position Title & Responsibilities:** Fashion Design Technology CTE Instructor and Mentor – Please refer to my Resume for responsibilities

**Employer's Name/Address:** Erie 1 BOCES Calspan Career Center **Phone:** 716-558-5565

**Immediate Supervisor's Name** Sharon Shilen **Phone** 716-821-7000

**Dates of Employment: From** May 2025 **To** August 2025

**Reason for Leaving** Summer ESY Program ended

**Position Title & Responsibilities** Assistant Principal Intern – Please refer to my resume for responsibilities

**Employer's Name/Address** Erie 1 BOCES Harkness Career Center
Phone 716-961-4070

**Immediate Supervisor's Name** Mr. John Wodjeski **Phone:** 716-961-4010

**Dates of Employment: From** September 2013 **To** June 2025

**Reason for Leaving** The Fashion Design Technology Program I taught moved to our Calspan Center

**Position Title & Responsibilities** Fashion Design Technology Instructor – Please refer to my resume for responsibilities

Have you ever been released or asked to resign from employment? ☐ Yes ☐ X No

- If yes, explain on separate sheet.

Have you ever been granted tenure in a New York State public School district or BOCES? ☐ X Yes ☐ No

- If yes, please list tenure area Career and Technical Education: Fashion Design

Effective Date September 2012 Name and address of school where tenure was granted:
Erie 1 BOCES: Potter Career Center, 705 Potter Road, West Seneca, New York14224

Have you ever been ***denied*** tenure? ☐ Yes ☐ X No

| | Reference #1 | Reference #2 | Reference #3 |
|---|---|---|---|
| Name | Mr. John Wodeski | Mrs. Simone Klubeck | Mrs. Amy Tuzzolino |
| Title | Principal for Erie 1 BOCES Ken-Ton Center | Associate Director of Career and Technical Education | Associate Director of Curriculum and Instruction |
| Address | 151 Two Mile Creek Road | 355 Harlem Road | 355 Harlem Road |
| City | Tonawanda, New York 14105 | West Seneca, New York 14224 | West Seneca, New York 14224 |
| Phone | 716-961-4010 | 716-821-7000 | 716-821-7000 |

**One must be from current/last supervisor.**

## Personal Statement (Required)

Use this space to include information that you believe would enhance your candidacy.

The qualifications listed for the Lockport Schools Director of Access, Engagement, and Belonging strongly reflect my core values and proven capabilities as an educator. Early in my career, I independently researched, designed, and launched a comprehensive two-year CTE fashion program. I successfully secured NYSED approval for the curriculum as an integrated academic program providing a direct pathway to graduation, and established articulation agreements with three colleges to offer graduates advanced credit. Having graduated hundreds of students from this program, I have a proven track record of creating sustainable educational opportunities. As a graduate of the LIFTS program at the University at Buffalo, I utilize strict organizational and scheduling strategies to manage projects efficiently and meet institutional goals. I am a collaborative, team-oriented leader who excels at breaking down a large district mission into manageable objectives, leveraging the strengths of professionals around me to build authentic buy-in. Guided by the firm belief that all student, regardless of ethnicity, socioeconomic status, background, or ability deserve an equitable and well-rounded education, I continually pursue advanced coursework and professional development to ensure my educational practices remain innovative and inclusive.

## Notice to Applicants

Unless the Lockport City School District (LCSD) is otherwise informed, your signature on this application form will be considered an authorization to fully investigate your background and credentials. Accordingly, by signing the application form you will also authorize all persons and entities, including but not limited to all current and former employers and all schools, colleges or universities that you have ever attended, and all other agents, representatives and employees, to release any and all information concerning your employment, educational and academic history.

All properly completed and valid applications may be retained for up to twelve (12) months. If after that time you still wish to be considered for employment, then please inform us in writing. Please ensure that all information provided on this application form, and all other information provided in connection with your application for employment, is complete, accurate and true. Please immediately inform the LCSD, in writing, of any changes in any of the information provided on this application form or otherwise provided in connection with your application for employment. Letters should be sent to the Personnel Office, Lockport City School District, 130 Beattie Avenue, Lockport, New York 14094.

If you are hired, your employment will be at-will (subject to termination at any time) and your service will be at the pleasure of the LCSD, except as expressly provided for by statute.

## APPLICANT'S AGREEMENT, CERTIFICATION AND AUTHORIZATION

I have read, and am in agreement with, all of the foregoing terms and provisions. I certify that all information provided on this application form, and all other information provided in connection with my application for employment, is complete, accurate and true. I understand that the provision of any false or misleading information or any omission will, even if discovered after I am hired, constitute grounds for disciplinary action that may include termination of employment.

I hereby authorize all persons and entities, including but not limited to all current and former employers, and all schools, colleges or universities that I have ever attended, and all of their agents, representatives and employees, to release any and all information concerning my employment, educational and academic history, or any other information bearing upon my fitness and qualifications for the position for which I am applying. I voluntarily and knowingly release from any and all liability, any person or entity providing such information about me. The information that may be disclosed and released by my current and former employers and their agents, representatives and employees, includes but is not limited to: Any and all information concerning my job performance; any and all information from copies of all performance evaluations and other correspondence, records and notes commenting on any aspect of my job performance; and any and all information from and copies of my attendance records. A photocopy of this authorization (signature) shall be as valid as the original.

**Applicant's Signature** Darlene Borchert **Date** 6/09/2026

**The Lockport City School District (LCSD) does not discriminate against any employee, student, applicant for employment or candidate for enrollment on the basis of gender, race, color, religion or creed, age, national origin, military status, marital status, sexual orientation, disability or any other classification protected by law (including, with respect to employees and applicants for employment, genetic predisposition or carrier status), unless based upon a bona fide occupational qualification or otherwise provided for by law. Any person wishing to obtain information about the LCSD procedures for grieving alleged civil rights violations may do so by contacting Russell Buckley, Title IX Compliance Officer, 130 Beattie Avenue, Lockport, New York 14094; (telephone number (716) 478-4862).**